

**October 4, 2018**  
**10:00 A.M.**

The meeting was called to order by Chairman Loibl. Roll call was taken and the following members were present: Commissioners Klefstad, Fougner, Marquart and Ellertson.

Also present were Tim Lee, Kevin Walford, Rodney, Susan and Jacob Brossart.

Moved by Commissioner Marquart and seconded by Commissioner Klefstad to approve the minutes of the September 5, 2018 meeting as presented. All members voted "Yes". Motion carried.

Tim Lee discussed County Road 4 and the spots that need fixing. He will talk to Mayo Construction to get them fixed. He also is in contact with Tufte Manufacturing on a bid for new rakes but hasn't heard back from them yet.

Commissioner Ellertson discussed the caragana bushes by the day care center building in Michigan that should be cleaned up. They are causing a safety hazard for the school busses.

Commissioner Marquart received some concerns from a couple of taxpayers of the rough spots in the road in front of the Bill Beatty residence. Since it is a township road, the township will have to take care of the bad spots.

Anthony Herman joined the meeting.

Anthony discussed the progress on County Road 22 and what needs to be done. KLJ had a conference call with the Army Corp of Engineers about the situation. They are the lead on the project and will make the final determination on what needs to happen to move forward with the project. They didn't appear to be overly concerned about the project so far and that we were to send them a memo on what we have chosen to do. Anthony will still need to talk to the ND Water Commission to see if they have any concerns. The project cannot begin again until we get the final decision from the Army Corp of Engineers which will probably be in the spring of 2019.

Anthony presented the final paperwork on the project in Tolna for the chairman to sign.

Anthony discussed the Galde Bridge project. The Commissioners need to accept the contract so the bidding can be done in 2019 and construction will be in 2020.

Moved by Commissioner Ellertson and seconded by Commissioner Fougner to move forward with replacing the Galde Bridge and to sign the contract. All members voted "Yes". Motion carried.

There was a discussion about Debbie Trostad's administrative secretary position at the Highway Department. She has requested to cut her hours per week down to 15 hours with a monthly salary and no benefits. A motion was made a couple of months ago for 19 hours per week.

The Commissioner meeting was recessed.

The budget hearing began at 11:00 with Walter Hoyt, Rodney, Susan and Jacob Brossart present.

Walter Hoyt was concerned about the increase in taxes on just one of his parcels of land. He had a question of his land valuations so he was sent to the Tax Director for an explanation.

Hearing closed.

The Community Development Block Grant (GDBG) hearing began at 11:30.

Steve Forde from the Nelson County Health System was present for the hearing. No other person were in attendance for the hearing.

Steve Forde discussed the elevator project that was completed at the Nelson county Health System (NCHS). The grant awarded the hospital \$49,000 but only \$44,842.50 was used of that grant money. The portion paid by the NCHS was \$13,552.00. The balance that was not used will go back into the grant funds.

Steve explained the upcoming project for installing automatic doors for the X-ray room, walkway and doors on the east side of the care center. Steve discussed the upcoming deadlines and a Community Needs Assessment that will need to be adopted for the grant process.

The CDBG hearing ended.

The Commissioners meeting reconvened.

Keith Olson presented the Calls for Service. There were 134 calls in September. Salaries and overtime for the deputies was discussed. Deputy Bjorlie presented a report on the overtime hours that the deputies have been putting in partly due to a high turnover of deputies in the department.

Moved by Commissioner Marquart and seconded by Commissioner Klefstad to increase starting pay by \$3000.00 and give the deputies and sheriff a \$3,000.00 annual raise increase instead of the 3% and also pay the overtime that has already incurred except for the deputy that is no longer with the county. All members voted "Yes". Motion carried.

Sharon Young discussed the 2018-2019 school enrollment figures. Enrollment is down about 19 students from last year.

Sharon reported on the moisture report which is comparable in the amount of moisture received from the same time last year. Through September the moisture is at 13.58".

Sharon discussed the Emergency Management Performance Grant (EMPG). It's the grant that helps pay for the salary and benefits of the Emergency Manager. There was \$11,478.00 awarded on September 10<sup>th</sup> and another \$7,575.00 will be awarded until tasks are completed.

Sharon discussed the National Test of Wireless Emergency Alerts (WEA) & Emergency Alert System (EAS) that was held on October 3<sup>rd</sup> for all cell phones. The alert type was "Presidential Alert".

Michelle Linstad presented abatements for parcels 21-1-46185-000, 5-0-1287-500, 18-5-35600-200, and 11-0-2393-000.

Moved by Commissioner Ellertson and seconded by Commissioner Fougner to approve the abatements for parcels 21-1-46185-000, 5-0-1287-500, 18-5-35600-200 and 11-0-2393-000. All members voted "Yes". Motion carried.

A phone call was made to Debbie Trostad regarding her hours and salary. The Board offered her an hourly rate, working 15 hours per week and no benefits. She will consider their offer and get back to them with her decision.

Moved by Commissioner Ellertson and seconded by Commissioner Klefstad to appoint Bruce Anderson to the Nelson County Housing Authority. All members voted "Yes". Motion carried.

The tax foreclosures were discussed. A minimum sale price was set for each property to be sold at the county sale in November.

The specifications for the new county building were discussed. An ad for bids will be put in the local newspaper for

two weeks with the due date of October 19<sup>th</sup>. A special meeting will be called the following week to go over the bids.

Moved by Commissioner Marquart and seconded by Commissioner Klefstad to do the reverse transfer for \$866.00 from Road & Bridge back into County Emergency for culverts on County Road 22 that are a capital expenditure not covered under an emergency. All members voted "Yes". Motion carried.

Moved by Commissioner Fougner and seconded by Commissioner Klefstad to approve the final budget. All members voted "Yes". Motion carried.

Moved by Commissioner Fougner and seconded by Commissioner Marquart to pay all the bills as listed. All members voted "Yes". Motion carried.

Meeting was recessed.

**SPECIAL MEETING  
OCTOBER 23, 2018 - 10:00 A.M.**

The meeting was called to order by Chairman Loibl. Roll call was taken and the following members were present: Commissioners Marquart, Fougner, Ellertson and Klefstad.

Conditional Use Permits for 3 meteorological towers to be put up in Nelson County was presented to the Commissioners from the Planning Commission for their approval. There will be 1 in Rugh and 2 in Adler Townships.

Bids for the new county building were reviewed. The County received bids from DR Construction, Lake Region Builders, Whitetail Exteriors, Inc., Walhalla Building Center, Inc., Foltz Buildings, Fertile Building Center, and Frueh Construction.

Because of several negative comments that the Board had received about putting up the building on the Courthouse lot property, it was decided to construct it at the property south of the railroad tracks where the other building was. By moving the building to the other location, there will not be a need for a cement floor. The Auditor will contact all bidders to change their bids without the cement flooring.

Commissioner Ellertson will check where the property lines are at the other location, where the building can be placed and how this building will affect the neighboring property.

New bids will be reviewed at the next Commissioner meeting on November 8<sup>th</sup>.

Commissioner Marquart discussed the Devils Lake Joint Basin stewardship award that is presented to an individual, group, or organization who have contributed to assisting with the implementation of the board's mission statement.

Moved by Commissioner Marquart and seconded by Commissioner Ellertson to nominate the Michigan Spillway for the Devils Lake Joint Basin stewardship award. All members voted "Yes". Motion carried.

Meeting adjourned.

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Sheila Fisk  
Nelson County Auditor

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Maynard Loibl, Chairman  
Nelson County Commissioners

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