

March 4, 2020

10:00 A.M.

The meeting was called to order by Chairman Ellertson. Roll Call was taken and the following members were present: Commissioners Marquart, Klefstad, Fougner and Loibl.

Also present were Seth Hamre, Paul Bjornson, and Jayme Tenneson.

The board and visitors present recited the Pledge of Allegiance.

An addition was added to the agenda regarding abatements.

Moved by Commissioner Fougner and seconded by Commissioner Loibl to approve the minutes of the February 6, 2020 meeting. All members voted "Yes". Motion carried.

Seth Hamre discussed the road conditions over the weekend of February 29th & March 1st. He discussed that the County Highway Department will spread a mixture of salt and sand on the highways if needed.

Seth discussed that an application will need to be signed from Dakota Rural Water for the utility permit to bore under County Road 18.

Moved by Commissioner Marquart and seconded by Commissioner Fougner to sign the application after it is updated from Dakota Rural Water to state that they will bore under the county roads that pertains to this project in Nelson County. All members voted "Yes". Motion carried.

Paul Bjornson discussed that Swingen Construction has started on the Galde Bridge project and that two I-beams for the bridge are in and they are working on the third I-beam.

Paul presented the Final Review and Acceptance with Close Construction regarding County Road 27.

Moved by Commissioner Klefstad and seconded by Commissioner Fougner to sign the Final Review and Acceptance with Close Construction for County Road 27. All members voted "Yes". Motion carried.

Moved by Commissioner Marquart and seconded by Commissioner Klefstad to pay the final bill to Close Construction in the amount of \$781.15 for County Road 27. All members voted "Yes". Motion carried.

Moved by Commissioner Loibl and seconded by Commissioner Marquart to adopt the resolution for load restrictions. All members voted "Yes". Motion carried.

Angela Herda discussed the State MATHCOUNTS which will be held in Bismarck. Four students from Nelson County qualified to go to the state competition. She also discussed the State Spelling Bee. Two students from Nelson County qualified to go to the state competition, which will be held in Bismarck.

Angela discussed the spring flood outlook. She also discussed that Devils Lake & Stump Lake levels are a foot higher this year than last year at this time.

There were no public comments.

Keith Olson discussed the Calls for Service. There were 133 calls for February. He discussed that the city contracts with the Sheriff's Department are ending the end of this year and if the rates should remain the same for the next 3 years or raise the rates.

Moved by Commissioner Fougner and seconded by Commissioner Loibl to leave the city contract rates with the Sheriff's Department the same for the next 3 years. All members voted "Yes". Motion carried.

Michelle Linstad presented abatements for parcel #2-0001-11204-000, #27-0004-68005-000, and #27-4-68006-000.

Moved by Commissioner Marquart and seconded by Commissioner Klefstad to approve the abatements for parcel #2-0001-11204-000, #27-0004-68005-000, and #27-4-68006-000. All members voted "Yes". Motion carried.

Becky Nelson turned in her resignation as Nelson County Recorder/Clerk of Court effective March 13, 2020.

Moved by Commissioner Fougner and seconded by Commissioner Loibl to accept Becky Nelson's resignation letter. All members voted "Yes". Motion carried.

Becky Nelson discussed the Courts Services contract with the State that provides Nelson County with our judges.

Moved by Commissioner Marquart and seconded by Commissioner Klefstad to appoint Jayme Tenneson to the Carnegie Regional Library Board. All members voted "Yes". Motion carried.

Moved by Commissioner Klefstad and seconded by Commissioner Fougner to pay all the bills as listed. All members voted "Yes". Motion carried.

Meeting recessed.

**Special Commissioner Meeting
March 10, 2020 - 9:00 A.M.**

The meeting was called to order by Chairman Bruce Ellertson. Roll call was taken and the following members were present: Commissioners Marquart, Klefstad, Fougner and Loibl.

Also present were Jayme Tenneson and Kim Ruliffson, who joined by phone conference.

The board and visitors present recited the Pledge of Allegiance.

Kim Ruliffson from NDSU Extension discussed with the Commissioners about the Memorandum of Understanding between Nelson County and NDSU Extension related to 4-H Youth Development Short Term Plan. NDSU will hire Kristi Berdal to fill this term to help out with 4-H until the position is permanently filled.

Moved by Commissioner Marquart and seconded by Commissioner Klefstad to sign the Memorandum of Understanding between Nelson County and NDSU Extension related to the 4-H Youth Development. All members voted "Yes". Motion carried.

Kim Ruliffson left the meeting.

Erin Fossen and Jessica Dias joined the meeting.

The board discussed the Recorder/Clerk of Court position that is open within Nelson County. The Auditor and States Attorney discussed with the board that they will need to appoint someone to fill this position until December 31, 2020. The Recorder/Clerk of Court will be put on the 2020 ballot as an unexpired 2-year term and will take over as an elected official starting January 1, 2021.

The board visited with both Erin Fossen and Jessica Dias regarding the open position.

Moved by Commissioner Loibl and seconded by Commissioner Fougner to appoint Erin Fossen as the new Recorder/Clerk of Court, who will take over the position as of March 16, 2020. All members voted "Yes". Motion carried.

The board discussed the salary for the new Recorder/Clerk of Court.

Moved by Commissioner Marquart and seconded by Commissioner Klefstad to offer a starting salary of \$3,931.70 to the Recorder/Clerk of Court. Commissioner Ellertson, Commissioner Marquart, and

Commissioner Klefstad voted "Yes" and Commissioner Fougner and Commissioner Loibl voted "No". Motion carried.

Erin Fossen discussed with the board about a \$50.00 raise for her deputy, Jessica Dias.

Moved by Commissioner Loibl and seconded by Commissioner Klefstad to give Jessica Dias a \$50.00 raise. All members voted "Yes". Motion carried.

Meeting recessed.

Special Commissioner Meeting
March 17, 2020 - 3:00 P.M.

The meeting was called to order by Chairman Bruce Ellertson. Roll call was taken and the following members were present: Commissioners Marquart and Loibl and Commissioners Fougner and Klefstad joined by phone conference.

Also present were Michelle Linstad, Angela Herda, Elaine Brooks, Mary Langley, Jayme Tenneson, Keith Olson and Julie Ferry, who joined by phone conference.

The special meeting was called to order regarding the outbreak of the COVID-19 pandemic.

Julie Ferry discussed with the board about the COVID-19 pandemic.

The board discussed options on keeping all employees and their families healthy and safe during this time. The board made a motion to close the courthouse to the public, effective March 17, 2020. The Commissioners will review again on April 7, 2020 during the Commissioner meeting. This closure excludes any court hearings and the employees will still report to work.

Moved by Commissioner Marquart and seconded by Commissioner Loibl to close the courthouse to the public and that the employees will still report to work. All members voted "Yes". Motion carried.

The board also discussed on closing the Nelson County Highway Department and Nelson County Health Department to the public, effective March 17, 2020. The Commissioners will review again on April 7, 2020 during the Commissioner meeting. The employees will also report to work.

Moved by Commissioner Marquart and seconded by Commissioner Klefstad to close the Nelson County Highway Department and Nelson

County Health System to the public and that the employees will still report to work. All members voted "Yes". Motion carried.

The board discussed if a county employee or the employee's family member tests positive with the coronavirus. The employee will have to self-quarantine and will not have to use their sick or vacation time during that time.

Moved by Commissioner Loibl and seconded by Commissioner Marquart that if any employee or employee's family member tests positive with the coronavirus. The employee will have to self-quarantine and will not have to use their sick or vacation time during that time. All members voted "Yes". Motion carried.

Meeting adjourned.

Jenny Wigen
Nelson County Auditor

Bruce Ellertson, Chairman
Nelson County Commissioners

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