

**NELSON COUNTY PARK BOARD MINUTES**  
**July 9, 2018 - 9:00 A.M.**

The meeting was called to order by Chairman Maynard Loibl. Roll call was taken and the following members were present: Commissioners Klefstad, Fougner, Marquart and Ellertson and Park Board member Houdek.

Also present were Dwight Elfman, Jim Hatlestad, Jill Mickelson and Elvin Johnson.

Moved by Park Board member Houdek and seconded by Commissioner Ellertson to approve the minutes of the June 5, 2018 meeting. All members voted "Yes". Motion carried.

Jill Mickelson discussed the temporary campsite she has been renting. They have been on the waiting list since 2010 and were wondering if the Board would be willing to make more seasonal campsites. The Park Board had discussed at an earlier meeting that there will be no more seasonal campsites created. Dwight informed the Board that the Mickelson's are number one on the list. Dwight will let them know if one becomes available for next year.

Dwight Elfman discussed the damage at the park from the last wind storm. Brent Huso was called in to clean up some downed trees that were blocking roads at the park. He also discussed that there was also a power outage that lasted about 12 hours.

There was a discussion about the bathroom problems during a recent event at the park. The Park Board will look into building a new bathroom or fixing up the one by the pavilion. The old bathroom could be fixed for just bathrooms and no showers. Dwight discussed the old furniture in the pavilion that is being used for all events held at the pavilion.

Park Board member Houdek discussed a phone call he received from a taxpayer that complained about the hours the bar and café are open. Dwight informed the board that the café is open from 5 to 9 Tuesday - Thursday, Fridays from 4 to 9 and Saturdays from 9 to 9. The bar is open Tuesday, Friday and Saturday. There was also a discussion about separating the running of the café and bar from the management of the park.

Dwight discussed the water usage in the showers. Campers are taking longer showers than necessary and using up the hot water. There was a discussion about installing coin operated showers to cut down on the length of showers.

Moved by Commissioner Marquart and seconded by Commissioner Klefstad to pay the park bills as listed: Boote Septic Solutions - \$525.00; Bruce Ellertson - \$29.82; Lakota American - \$140.00; Lakota Hardware - \$19.28; Menards - \$187.83; ND Telephone Co - \$64.35; Nodak Electric - \$4,540.00; Northland Fire Protection - \$759.14; Ohnstad Electric - \$3,118.07; Todd Gehrtz Painting - \$7,900.00; Tolna Plumbing - \$1647.44; Tri County Petroleum - \$1,758.65; Tri-County Water - \$840.26; United Laboratories - \$415.62. All members voted "Yes". Motion carried.

Meeting recessed.

**PARK BOARD SPECIAL MEETING  
July 18, 2018 - 10:00 A.M.**

The meeting was called to order by Chairman Loibl. Roll call was taken and the following members were present: Commissioners Klefstad, Marquart and Ellertson and Park Board members Houdek and Schindele.

Also present were Dwight Elfman, Jim Hatlestad, Tim Lee, Jayme Tenneson and Cheryl Wall.

Chairman Loibl discussed the park maintenance position held by Dwight Elfman. There have been many phone call concerns about Dwight's work at the park. Chairman Loibl had asked him to leave his position as ground maintenance effective August 1<sup>st</sup>. The Commission is meeting today to discuss that decision and how to handle it.

Jayme Tenneson discussed the open meeting laws and what makes a quorum. It's our job to let the public know what's going on and the decisions that are made at open meetings.

Commissioner Ellertson discussed the hours of the café and bar and that the hours should be consistent. Dwight talked about the hours he puts in on maintenance and the hours at the café.

There was a discussion about what duties the maintenance position has. Jim Hatlestad feels that there needs to be two full time maintenance workers to handle everything that needs to be done at the park. Maintenance entails mowing, trimming, grounds clean-up, repairs to picnic tables and bleachers and any other maintenance as necessary.

It was discussed to continue the year as they are right now and wait until next year to reassess the maintenance and management positions to make any changes.

Moved by Commissioner Ellertson and seconded by Commissioner Klefstad to continue with the present arrangement with Dwight through the season of 2018 and this will be a priority for 2019 in regard to hiring the second maintenance person. A roll call vote was taken all members voted "Yes". Motion carried.

The condition of the bleachers was discussed and what materials to use to fix them. Jim suggested that treated wood would last longer than construction grade wood planks. The braces also need to be repaired. The Board instructed Jim to fix them and fix them right.

Moved by Commissioner Ellertson and seconded by Park Board member Houdek to restore all the bleachers to new condition including the welding on the braces. All members voted "Yes". Motion carried.

The bathroom by the pavilion was discussed. The cost of materials for all the plumbing will be about \$2,000.00. The bathroom drain field has been located.

Meeting adjourned.

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Sheila Fisk, Secretary

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Maynard Loibl, Chairman