

**July 9, 2018**  
**10:00 A.M.**

The meeting was called to order by Chairman Loibl. Roll call was taken and the following members were present: Commissioners Marquart, Klefstad, Ellertson and Fougner.

Also present were Tim Lee, Brian Johnson, Clay Smaaladen, Kevin Walford, Anthony Herman, Alan Anderson, Bill Franzen and Elvin Johnson.

Moved by Commissioner Ellertson and seconded by Commissioner Marquart to approve the minutes of the June 5, 2018 meeting as presented. All members voted "Yes". Motion carried.

Tim Lee informed the Board that the chip seal on County Road 1 was supposed to start today but it won't start until August 1<sup>st</sup>. The two bad spots in the road have not been fixed yet but they will get done before they lay the chip seal.

Clay Smaaladen from Butler Machinery discussed the lease of the blades at the Highway Department. The buyout on the current lease as of the end of December 2018 is \$900,726.00. Our current lease is for 5 years or 7500 hours. Payments on new blades will be going up from what they are currently because of price increases and other factors. Clay will get some hard numbers on new blades and get back to the Commission at a later date.

There was a discussion about doing some work on the county roads before the harvest.

Anthony Herman discussed that the delay on County Road 1 is because they are waiting on rock. Anthony presented the Agreement for Engineering Services (MSA) or a standard set of agreements with KLJ. It sets the terms and conditions in a way for KLJ to serve the County faster. A new agreement is signed every two years. The Commissioners will look it over and discuss it at the August meeting.

Anthony also discussed replacing the Galde Bridge. The NDDOT would like it replaced as soon as possible. This is something that should be figured into next year's budget. If we start now, the project won't be completed until 2020. Anthony will do the design estimate for the bridge and bring it to the August meeting. The contract to design is no cost to the county. Federal aid funds would be used to pay the construction engineering for the project.

Alan Anderson and Bill Franzen discussed the work being done on County Road 22 and their concerns for the Townships' share of the project. Brian Johnson informed the Board that the Water Board is willing to help the townships for \$10,000.00. The

township total is \$46,200.00. Alan expressed that the township couldn't afford that much. About \$10,000.00 could be saved on the project by going through Bitter Lake but it's not the best solution. If the county stayed with the tile process, would the county pay more to help out the townships? It would increase the cost for the county by \$20,000.00. The township would contribute \$15,000.00, the Water Board \$10,000.00 and the County would be \$55,000.00 plus the cost of culverts. The county portion could be paid out of the County Emergency fund.

Moved by Commissioner Fougner and seconded by Commissioner Ellertson to pay \$55,000.00 for the County portion of the County Road 22 project. All members voted "Yes". Motion carried.

There was a discussion about Brian Johnson clearing the debris of the county shed that was blown down from the recent wind storm. The equipment that was inside the shed will be temporarily moved to the Michigan shop.

Sharon Young discussed the Association of County Superintendents Conference on July 15-16 in New Rockford. She also discussed the Devils Lake moisture report. There was 8.28" of moisture through June compared to 7.63" the same time last year.

Sharon discussed the NE Regional Full-Scale HazMat Exercise that will be held at CHS Lake Region in Lakota on August 1<sup>st</sup>.

Sharon discussed the windstorm damage throughout the county. Because the county shed was destroyed during the storm, there was some damage to the pickup and the Incident Command Response Unit trailer that were stored there.

Katelyn Hain discussed the new funding model for the Extension Service. An hour long meeting will be set up to discuss the new funding model. The North Dakota County Commissioners Association endorsed the new funding model on March 1, 2018 for calendar year 2019. The meeting will need to be before September 30, 2018.

Katelyn also discussed the upcoming County Fair held at the Pioneer Village at Stump Lake on July 12<sup>th</sup> and 13<sup>th</sup>. She talked about the many events during the fair. She also discussed the tractor safety course held in McVille at the end of May for youths 14 and 15 years old.

Keith Olson presented the Calls for Service. There were 135 actual calls for June. There was some discussion on the calls made in June and other pending offenses.

Jayme Tenneson discussed that with the new medical marijuana law we should update our drug policy. The Board will decide what level they will tolerate for the use of medical marijuana.

Commissioner meeting recessed.

Park Board meeting reconvened.

There was a discussion about fixing up the bathroom by the pavilion. The location of the drain field should be located, redo the plumbing and waterlines, remove the showers, and replace the roof. There was also a discussion about keeping the bathrooms clean.

Moved by Commissioner Klefstad and seconded by Commissioner Fougner to approve \$3,000.00 to replace the roof and \$3,000.00 to redo the plumbing. All members voted "Yes". Motion carried.

Park Board meeting recessed.

Commissioner meeting reconvened.

Bernadette Matejcek, County Treasurer discussed pledged securities.

Moved by Commissioner Marquart and seconded by Commissioner Klefstad to reapprove the pledged securities. All members voted "Yes". Motion carried.

Moved by Commissioner Ellertson and seconded by Commissioner Klefstad to reappoint Mark Landeis to the Weed Board. All members voted "Yes". Motion carried.

There was a discussion about the secretarial position at the Highway Department. The secretary would like to go part time. She is willing to go below 20 hours a week and not receive benefits. We will need to talk to Tim before a decision is made whether it's a part-time or full time position.

Abatements for parcels 15-0005-24521-000 and 2-0001-11263-000 were discussed. One was for a Homestead Credit reduction in the true and full value by 20%. The other was for a building that was torn down and had not be reassessed.

Moved by Commissioner Ellertson and seconded by Commissioner Marquart to approve the abatements for parcels 15-0005-24521-000 and 2-0001-11263-000. All members voted "Yes". Motion carried.

There was a discussion about creating a Social Service district with Griggs County. The money would be pooled in to one. A new Social Services Board will have to be created with Griggs County to work out the details of the district.

Moved by Commissioner Fougner and seconded by Commissioner Klefstad to move forward with the Social Services district with Griggs County. All members voted "Yes". Motion carried.

There was a discussion about salaries, the rising cost of health insurance and the 2019 budget.

Moved by Commissioner Marquart and seconded by Commissioner Klefstad to pay all the bills as listed. All members voted "Yes". Motion carried.

Meeting recessed.

**SPECIAL COMMISSIONERS MEETING**  
**July 18, 2018 - 11:00 A.M.**

The meeting was called to order by Chairman Maynard Loibl. Roll call was taken and the following members were present: Commissioners Klefstad, Marquart and Ellertson.

Also present was Tim Lee.

There was a discussion about the secretary position at the Highway Department. Debbie Trostad, the Highway Department secretary, wants to go part-time. She is willing to put in 19 hours per week at \$2,000.00 a month and no fringe benefits.

There was a discussion on how they would man the office without a full time secretary. Debbie will work two full day a week, 9.5 hours per day. It would save the County money on salary and benefits.

Moved by Commissioner Marquart and seconded by Commissioner Ellertson to approve the part-time secretary position at 19 hours a week for \$2,000.00 a month. A roll call vote taken all members voted "Yes". Motion carried.

Meeting adjourned.

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Sheila Fisk  
Nelson County Auditor

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Maynard Loibl, Chairman  
Nelson County Commissioners

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