

July 6, 2017

10:00 A.M.

The meeting was called to order by Chairman Loibl. Roll call was taken and the following members were present: Commissioners Ellertson, Marquart, Fougner and Klefstad.

Also present at the meeting were Tim Lee, Elvin Johnson and Anthony Herman from KLJ.

Moved by Commissioner Ellertson and seconded by Commissioner Marquart to approve the minutes of the June 6, 2017 meeting as presented. All voted "Yes". Motion carried.

Tim reported that the foaming of the insulation in the Michigan building has been completed. Ceiling tiles were also replaced. There are still some light bulbs that need to be replaced.

Tim also reported that the township spray maps were sent out and 21 out of 28 townships have been returned.

Tim discussed that dust control had been sprayed on a couple of roads. Nelson County will pay 100% if it's a haul road and 25% on all other roads. If potholes appear after spraying for dust, the Highway Department will have to grade the road again for the potholes. Dust Control can be sprayed again if necessary.

Anthony discussed the estimate on the chip seal for all the roads that were paved this year. This would be a federal aid project but there is not enough in the federal aid fund this year to cover the entire cost of the project without dipping into next years' federal aid funds. Anthony explained how much it would cost Nelson County. After some discussion, the Commissioners decided to think about it and address it at a later time.

Anthony updated the Board on County Road 23 through Tolna. The pavement repairs have been made but the striping still needs to be fixed. Nelson County will not pay anything until the road is completely fixed. Because of the delays on the project, Anthony presented a Time Extension to be signed by the Chairman

Brian Johnson, Petersburg City Council and Amber Vickaryous, Petersburg Mayor discussed the federal grant that the City of Petersburg received for repairs to their sewers and the streets above the sewers. They would like County Road #5 through Petersburg paved. The county would be responsible for 24' of main street. There was a discussion of where and how the money would be used. Petersburg may not have the option to redirect the money to where they would like to use the funds. Their grant would only cover the streets in Petersburg that had sewers under them which would be about 75% of the streets. The rest of the streets would not be covered under the grant because they do not have sewers under them.

Nelson County could possibly use federal funds or oil money to cover their costs. Petersburg will talk to their engineers to get more details and what the county share would be.

Steven Forde from the Nelson County Health System (NCHS) distributed a summary of a request to have Nelson County act as the applicant for the NCHS in a grant process. NCHS plans to apply for a Community Development Block Grant (CDBG) to renovate the elevator at the HCHS hospital. There is no cost to Nelson County to act as a pass through for the CDBG funds.

Moved by Commissioner Marquart and seconded by Commissioner Klefstad to sign the Resolution of Sponsorship. All members voted "Yes". Motion carried.

Sharon Young updated the Commissioners on the 2017 Homeland Security Grant. She has received a pre-approval letter awarding \$10,000 for incident command courses for the fire and ambulance departments and exercised with different scenarios for training in emergency situations. Sharon has also applied for an Emergency Management Performance Grant. The grant funds approximately 50 - 55% of the DEM salary. Requirements for the grant include having an approved Training and Exercise Plan. The NE Region Training and Exercise Plan has been approved by NDDES.

Sharon also discussed an in-service training on the Incident Command Response Trailer Unit (ICRU) and pickup with the Sheriff's Department, States Attorney and Emergency Manager that was held on June 7th, 2017. Graphics and clip-on towing mirrors were put on the pickup, along with checklists and other supplies that were needed in the pickup and trailer. Sharon has applied for a grant through Enbridge for \$1,000 to help cover the cost of equipment for the ICRU and pickup.

Keith Olson presented the Calls for Service (CCFS). There were 189 CFS in June. There was a discussion on some of the service calls.

Rodney, Susan, Jacob and Abby Brossart joined the meeting.

Rodney discussed that his mailbox and caution cones were run over. He had a complaint about the deputy that responded and the way it was handled. Jayme Tenneson, State's Attorney responded to the issues and that the deputy was investigating the incident.

Moved by Commissioner Fougner and seconded by Commissioner Klefstad to re-appoint Elvin Johnson to the Weed Board. All voted "Yes". Motion carried.

There was a discussion on harassing phone calls that some Nelson County employees have received. Jayme suggested what should be done about those type of phone calls. The County has a responsibility to ensure their employees are in a safe environment without being harassed. County employees do not need to be

subjected to this treatment. The County Auditor spoke out about a recent phone call she had received and the abusive nature of the conversation.

Moved by Commissioner Ellertson and seconded by Commissioner Klefstad that due to Rodney Brossarts history of harassment and/or profanity with the county employees, that if it happens again, with any department in the County, any further contact with the County must be in writing through his attorney. All voted "Yes". Motion carried.

Ben Varnson, David Sateren, Mike Donohue and Todd Whitman joined the meeting.

Ben discussed that the Water Board has engaged KLJ to assess the lower end of the northeast watercourse into Stump Lake and County Road 22 issues. The Water Board thought because of the condition of the roads because of this watercourse that Nelson County would help with the cost of the survey done by KLJ on a cost share basis. The total was \$5,500 and the county would pay \$2,750.

Ben also discussed other Water Board issues. They recommended that the east end of the box culvert on County Road 4 be cleaned. Also discussed was the snag and clear of an 8½ mile stretch of the Sheyenne River south of McVille. They are also meeting with Griggs County to try to clean out the area around Pickerel Lake by Aneta.

At 1:45 P.M. the Omitted Property hearing began with Rodney, Susan, Jacob and Abby Brossart present. Michelle Linstad reviewed the assessments of omitted property.

Moved by Commissioner Marquart and seconded by Commissioner Fougner to approve the omitted property and the increased in real estate assessments on the following parcels: 18-1-35356-100, 18-5-35600-200, 18-7-35613-0, 21-4-46707-310, 26-2-57549-500 and 26-2-57525-0. All voted "Yes". Motion carried.

Moved by Commissioner Klefstad and seconded by Commissioner Ellertson to approve the pledged securities. All voted "Yes". Motion carried.

Jayne Tenneson explained Marcy's Law to the Commissioners. Marcy's Law was recently passed by the legislature which requires cities and counties help fund improvements to the Statewide Automated Victim Information and Notification Program (SAVIN). It requires the governing body of a county to pass a resolution authorizing district court judges to impose a fee of not more than \$25 on ALL crimes which have imprisonment as a possible consequence.

Moved by Commissioner Fougner and seconded by Commissioner Marquart to sign the resolution for fee assessment for victim services. All voted "Yes". Motion carried.

The Commissioners meeting was recessed.

At 2:00 P.M. the County Equalization meeting began in the community room of the courthouse with Commissioners Loibl, Fougner, Ellertson, Marquart and Klefstad present.

Approximately 25 landowners attended the meeting to express their concerns about the increase in their assessments due to the soil survey. A major concern was the adding of modifiers to adjust for actual land use not just soil type. Also discussed was the filing for inundated land.

Michelle reported that the overall agricultural land values increased by 1.55%. Unsatisfied landowners that attended this meeting have the option to attend the State Equalization in August to voice their complaint.

Moved by Commissioner Marquart and seconded by Commissioner Klefstad to decrease commercial land and structure values by 1% that the state requires. All voted "Yes". Motion carried.

Moved by Commissioner Klefstad and seconded by Commissioner Fougner to approve the residential and agriculture values as assessed. All voted "Yes". Motion carried.

The Equalization meeting was adjourned.

The Commissioner meeting was reconvened in the Commissioners room.

There was a discussion on the re-designation of the County Auditor position.

There was further discussion on the cost share of dust control.

Moved by Commissioner Ellertson and seconded by Commissioner Fougner to approve the Dust Control policy for Nelson County to pick up 100% of the cost on haul roads and 25% on all other roads. All voted "Yes". Motion carried.

Moved by Commissioner Ellertson and seconded by Commissioner Klefstad to share the cost with the Water Board for the survey done by KLJ for \$2,750. All voted "Yes". Motion carried.

Commissioner Marquart discussed the Lake Region Law Enforcement Center (LEC) Stepping Up Initiative Program. The LEC is asking that we appoint a representative from Nelson County for the committee. Jayme Tenneson accepted the appointment.

Moved by Commissioner Klefstad and seconded by Commissioner Marquart to pay all the bills as listed. All members voted "Yes". Motioned carried.

Meeting recessed.

July 27, 2017

1:30 P.M.

The meeting was called to order by Chairman Loibl. Roll call was taken and the following members were present: Commissioners Ellertson, Marquart, and Klefstad.

The Commissioners met in the Community Room for a combined meeting with the Water Board. Present from the Water Board were Ben Varnson, David Sateren, Mike Donohue and Todd Whitman.

Also present at the meeting was Anthony Herman from KLJ and several officers representing Dodds, Central, Williams, Wamduska, and Rubin townships.

Anthony discussed the reason for engaging KLJ to do the survey was to assess whether the watercourse to Stump Lake was cleaned out properly and to what extent they thought flows should be allowed to go down through the watercourse.

Anthony showed a Google Earth map of the area of concern showing different locations which were surveyed and the slope along that channel area. Stump Lake is about 1451 and it increases in elevation as it goes up the watercourse to the highest point at 1514. There are several low areas throughout the watercourse that need to be addressed to channel the water. There were some concerns on how the Water Board would fix these water issues.

There was a discussion about the options that could be used to channel the water. It could be channeled and cleaned out but it would probably have to be turned into a legal drain. Running it through the ditch may require an easement from the landowners. Using drain tile was talked about but it takes more maintenance.

It was decided to have KLJ put together a plan and an estimate for either using a natural drain or pipe.

The Commissioners continued the meeting in the Commissioner room to discuss a couple of topics that will be on the agenda for the next Commissioner meeting on August 3, 2017.

Meeting adjourned.

Sheila Fisk
Nelson County Auditor

Maynard Loibl, Chairman
Nelson County Commissioners