

January 6, 2016
10:00 A.M.

The meeting was called to order by Chairman Flaagan with Commissioners Fougner, Marquart, and Ellertson, present.

Moved by Commissioner Ellertson and seconded by Commissioner Marquart to approve the minutes as distributed. All voted "Yes". Motion carried.

Debbie Trostad submitted the Road and Bridge reports and discussed the day care rent, and FEMA funds.

Kristi Berdal presented the extension activity report and discussed the new administrative assistant hired, appraisals, and the childhood obesity project.

There was discussion on snow removal on County Road 35, putting the snow removal policy on the county's website, the culvert policy, straw piles near roads, and a line item on the budget for tar tank expenses.

Sharon Young discussed the Devils Lake reporting station moisture records and an emergency overtime policy for exempt employees.

Moved by Commissioner Ellertson and seconded by Commissioner Marquart to approve the following policy:

"Additional work compensation is allowed for exempt employees in an emergency situation where the decision to incur extra time, extra duties, and the timing of the work is dictated by the event. An emergency is defined as an unforeseen combination of circumstances that calls for immediate action. Compensated additional work must be approved by the County Commission".

All voted "Yes". Motion carried.

There was discussion on scheduling meetings, the new mileage rate, and budgets.

Sheila Fisk discussed the hiring of a deputy county auditor.

Bernadette Matejcek discussed the investment of county funds.

Moved by Commissioner Ellertson and seconded by Commissioner Fougner to reapprove the following pledged securities: First Financial Aneta Station - \$1,346,015.51; State Bank of Lakota - \$950,000.00; First United Bank of Michigan - \$892,004.48; Farmers and Merchants of Tolna - \$347,090.72; and McVillage Branch of Farmers and Merchants Bank - \$566,072.00. All voted "Yes". Motion carried.

Moved by Commissioner Fougner and seconded by Commissioner Marquart to designate First Financial Aneta Station, State Bank of Lakota, First United Bank of Michigan, Choice Financial Group of Petersburg, Farmers and Merchants Bank of Tolna, and The McVillage Branch of Farmers and Merchants Bank as depositories for county funds. All voted "Yes". Motion carried.

Keith Olson discussed the calls for service report, and the breakdown of crimes in 2015.

Moved by Commissioner Marquart and seconded by Commissioner Fougner to amend the following budgets: Road and Bridge - \$1,431,000.00; Park/Village Coordinator - \$1800.00; County Park - \$377,000.00; Health Insurance - \$505,700.00; and Promotion and Advertising - \$12,100.00. All voted "Yes". Motion carried.

Abatements were reviewed from Wayne Skalicky and Roger Keating.

Moved by Commissioner Fougner and seconded by Commissioner Marquart to approve the 2015 abatements for parcel #31-0-8776-0 and #31-0-8778-0 because of inundated ag land and parcel #23-0-7063-500 because of Veteran's Credit. All voted "Yes". Motion carried.

Michelle Linstad discussed the ag land adjustment worksheet, the inundated ag land elevation around Stump Lake, and soil survey software.

Moved by Commissioner Marquart and seconded by Commissioner Fougner to increase ag land assessments by 2% as recommended by NDSU. All voted "Yes". Motion carried.

Moved by Commissioner Fougner and seconded by Commissioner Marquart to sign the maintenance quote with Off Road Software for the soil survey. All voted "Yes". Motion carried.

Moved by Commissioner Fougner and seconded by Commissioner Marquart to transfer \$6233.28 from the Farm to Market fund, \$427,537.44 from the Farm to Market Investment

fund, \$481,740.14 from the Highway Distribution fund, and \$131,458.38 from the Highway Maintenance fund to the Road and Bridge fund. All voted "Yes". Motion carried.

Moved by Commissioner Marquart and seconded by Commissioner Fougner to transfer \$2067.35 from the Health Insurance fund, \$60,417.22 from the FICA fund, \$4612.17 from the Promotion and Advertising fund, and \$36,935.82 from the Insurance Reserve fund to the County General fund and to transfer \$28,839.46 from the County General fund to the County Park fund because of legislation passed requiring the consolidation of funds. All voted "Yes". Motion carried.

There was discussion on an email regarding lots in Whitman and the state audit.

The Board examined the vouchers and instructed the Auditor to pay all bills as listed.

The meeting was adjourned.

W.J. Davidson, Auditor
Sheila Fisk, Deputy Auditor
Nelson County

Odell Flaagan, Chairman
Nelson County Commissioners

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