

August 8, 2018
10:00 A.M.

The meeting was called to order by Chairman Loibl. Roll call was taken and the following members were present: Commissioners Klefstad, Fougner, Marquart and Ellertson.

Also present were Tim Lee, Anthony Herman, Kevin Walford and Brian Johnson.

Moved by Commissioner Marquart and seconded by Commissioner Ellertson to approve the minutes of the July 9, 2018 meeting as presented. All members voted "Yes". Motion carried.

There was a discussion about complaints regarding the condition of County Road 27 along the Ramsey and Nelson County line.

Kevin Walford from Butler Machinery handed out the estimate options for purchasing new motor graders. The option that was chosen was for a 5 year/7,500 hour lease and the County would not trade in the 2011 model. If we order them now it will take about 6 months to get them but it will save the County about 2% to 3%.

Moved by Commissioner Fougner and seconded by Commissioner Marquart to accept the lease contract and order the motor graders under option 3 with a residual balloon after 5 years. All members votes "Yes". Motion carried.

Tim Lee showed the picture of garbage dumped along County Road 6 north of Lakota. The owner and suspected contractor were tracked down by one of our sheriff deputies and were asked to clean it up.

At 10:30 A.M. the public health district budget hearing began with Julie Ferry and Morgan Uriell present. Julie reviewed the Health District budget.

Anthony Herman discussed the change order for the chip seal on County Road 1 so that it includes County Road 14 going into Dahlen. The repairs in the road have not been done yet. The chip seal was supposed to start but the County is going to delay it until the repairs are done.

Moved by Commissioner Ellertson and seconded by Commissioner Klefstad to delay the County Road 1 project until the repairs are completed. All members voted "Yes". Motion carried.

Tim will arrange for it to get done.

Moved by Commissioner Klefstad and seconded by Commissioner Fougner to sign the change order on County Road 14. All members voted "Yes". Motion carried.

Anthony distributed the design for engineering services contract for the replacement of the Galde Bridge. He reviewed all key aspects of the contract. Federal aid funds will be used for the construction engineering portion of the project. The bid on the project will be next spring.

Brian Johnson asked for an advance for the tile work on County Road 22 so he can get some materials for the project.

Moved by Commissioner Ellertson and seconded by Commissioner Fougner to give Brian Johnson an advance for the County Road 22 project. All members voted "Yes". Motion carried.

The Road & Bridge and Weed Control budgets were reviewed.

There was a discussion about a letter that was received asking for support of the Cooperstown Medical Center.

Moved by Commissioner Ellertson and seconded by Commissioner Marquart to sign the approval and support of the Cooperstown Medical Center. All voted "Yes". Motion carried.

The insurance money that the County will receive for the wind damaged county building was discussed. The check will be for \$71,500.00 less a \$1,000.00 deductible. There was also a discussion of where to build the new building.

There was a discussion about employee benefits and the cost of the increases.

Moved by Commissioner Ellertson and seconded by Commissioner Marquart to give the employees a 3% raise and continue to pay all fringe benefits including the increase in health insurance. All members voted "Yes". Motion carried.

Katlyn Hain handed out her second quarter report. The new cost share with the state was discussed. It was a 50/50 split but it will be going to a 60/40 split. Sixty percent will be paid by the state for everything except salary which will remain at 50%. The County Agent budget was reviewed.

The Commissioners budget was reviewed.

Sharon Young reported on the Full-Scale HazMat Exercise which was held on August 1st.

Sharon was audited by the Department of Emergency Service and they had asked for a job description for Disaster Emergency Manager. Sharon asked that they adopt the job description that she had prepared.

Moved by Commissioner Marquart and seconded by Commissioner Klefstad to approve the job description for the Disaster Emergency Manager that Sharon presented. All members voted "Yes". Motion carried.

Sharon discussed the Nodak Electric Cooperative and FEMA Pre-Disaster Mitigation Grant. Nodak was asked to bury some overhead power lines in Petersburg Township. They are not eligible to be their own applicant for the grant, so they have asked Nelson County to act as the pass-through applicant. Nelson County will need to sign the contract to accept the award.

Sharon discussed the damage to the radio on the Incident Command Unit. Stones Mobile Radio was called to repair the radio and check all the other radios.

The Superintendent of Schools, Disaster Emergency Manager, Incident Command Response Unit, Hazardous Chemicals and Homeland Security budgets were reviewed.

Elvin Johnson joined the meeting.

Keith Olson presented the Calls for Service. There were 163 calls in July. There was a discussion on the Lake Region Law Enforcement Center bill and who was incarcerated. There was a discussion about the pay for volunteer deputies. The volunteer deputies will be paid through payroll so they are covered under our liability insurance.

The Sheriff, Contract Police and LLE Block Grant budgets were reviewed.

Becky Nelson reviewed the Recorder/Clerk of Court and Document Preservation budgets.

Michelle Linstad reviewed the Tax Director budget.

There was a discussion about compensation for the extra assessor duties that Michelle does for several townships.

Jeff Ritteman reviewed the Janitor and Building and Grounds budgets.

Mary Langley discussed the Social Services budget.

Moved by Commissioner Klefstad and seconded by Commissioner Fougner to spend the Social Services reserve dollars on needed updated equipment for Social Services. All members voted "Yes". Motion carried.

Chairman Loibl left the meeting.

Bernadette Matejcek reviewed the Treasurer's budget.

Jayme Tenneson reviewed the State's Attorney budget.

It was discussed that Michelle Linstad will get 25% of the assessor's fees that the county receives from the townships and cities as a contract employee.

Sheila Fisk reviewed the Auditor, Employee Benefits, Technology and Non-Departmental budgets.

Moved by Commissioner Marquart and seconded by Commissioner Klefstad to approve the preliminary departmental and fund budgets. All members voted "Yes". Motion carried.

Moved by Commissioner Fougner and seconded by Commissioner Marquart to pay all the bills as listed. All members voted "Yes". Motion carried.

Moved by Commissioner Marquart and seconded by Commissioner Klefstad to adjourn the meeting. All members voted "Yes". Motion carried.

Sheila Fisk
Nelson County Auditor

Maynard Loibl, Chairman
Nelson County Commissioners

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