

April 6, 2021
10:00 A.M.

The meeting was called to order by Chairman Nancy Marquart. Roll Call was taken and the following members were present: Commissioners Cody Johnson, Steve Forde and Don Fougner.

Also present were Seth Hamre and Ryan Shirek.

Present by phone conference was Paul Bjornson from KLJ.

The board and visitors present recited the Pledge of Allegiance.

Moved by Commissioner Johnson and seconded by Commissioner Forde to approve the minutes of the March 4, 2021 meeting. All members voted "Yes". Motion carried.

Addition added to the agenda was the burn ban.

Moved by Commissioner Forde and seconded by Commissioner Johnson to approve the agenda. All members voted "Yes". Motion carried.

Moved by Commissioner Johnson and seconded by Commissioner Fougner to approve a hauling permit for the Nelson County Pig Coop during road restrictions. On a roll call vote all members voted "Yes". Motion carried.

Seth Hamre discussed that Kenny Schuh will be retiring from the Nelson County Highway Department on April 14, 2021. Happy Retirement Kenny!

Seth discussed that two new employees have been hired with the Nelson County Highway Department. One will be based out of Michigan and the other one will be based out of McVille.

Seth discussed that the road restrictions are starting to come off of the state highways.

Seth discussed that the guardrails will need to be repaired on the Lundebly Bridge. He discussed that he will get quotes on repairing the bridge.

At 10:30 A.M. culvert bids were opened from TrueNorth Steel, Tom Gilbertson & Sons and Contech Engineered Solutions.

Moved by Commissioner Fougner and seconded by Commissioner Johnson to accept all culvert bids. On a roll call vote all members voted "Yes". Motion carried.

At 10:45 A.M. gravel bids were opened from Tom Gilbertson & Sons, Don Dvorak Gravel Inc., Close Construction, Gowan Construction and Soper Construction.

Moved by Commissioner Johnson and seconded by Commissioner Forde to accept all gravel bids. On a roll call vote all members voted "Yes". Motion carried.

Jayme Tenneson joined the meeting by phone conference.

Jenny Wigen discussed with the Commissioners about the North Central Planning Council Assessment. This assessment is in regards to Ramsey County LEC installing a new 911 system and a portion of the cost is coming from a CDBG grant. Since the LEC 911 system covers Nelson County, an assessment needed to be done for the grant.

Moved by Commissioner Forde and seconded by Commissioner Fougner to accept the North Central Planning Council Assessment. On a roll call vote all members voted "Yes". Motion carried.

Angela Herda gave an update on the lake elevations for Stump Lake and Devils Lake, which are both down from November 2020. Stump Lake elevation is at 1448.43' and Devils Lake elevation is at 1448.50'. Angela also discussed that Governor Burgum declared a statewide fire emergency in North Dakota.

The Commissioners discussed changing the Proclamation Fire Emergency & Burn Ban that was signed on March 29, 2021, to Fire Emergency & Burn Restrictions.

Moved by Commissioner Johnson and seconded by Commissioner Forde to update the Proclamation from Fire Emergency & Burn Ban to Fire Emergency & Burn Restrictions. A new Proclamation Fire Emergency & Burn Restrictions was signed on April 6, 2021. All members voted "Yes". Motion carried.

Keith Olson presented the Calls for Service. There were 187 calls of service for the month of March.

Brooks Warner, NDSU Extension Agent, gave an update on the NDSU Extension office. He discussed that he has been busy these past few months with pesticide training.

Michelle Linstad presented an abatement on parcel 15-0002-23963-000.

Moved by Commissioner Fougner and seconded by Commissioner Johnson to approve the abatement on parcel 15-000-23963-000. All members voted "Yes". Motion carried.

Ben Varnson, Todd Whitman, Brian Johnson and Jayme Tenneson joined the meeting.

Ben Varnson with the Nelson County Water Board discussed the Resolution of Necessity for the Forde Township Snag & Clear project and also the Resolution of Necessity for the Clara-Bartlett Watershed Snag & Clear project. Both of the Resolution of Necessity forms state that the Nelson County Commission does not have any financial interest in these projects and is also not a partner in the projects. The Nelson County Water Resource District Board will also take care of all permits and are responsible for these projects.

Moved by Commissioner Johnson and seconded by Commissioner Fougner to accept and sign the Resolution of Necessity for the Forde Township Snag & Clear project. On a roll call vote all members voted "Yes". Motion carried.

Moved by Commissioner Fougner and seconded by Commissioner Forde to accept and sign the Resolution of Necessity for the Clara-Bartlett Watershed Snag & Clear project. On a roll call vote all members voted "Yes". Motion carried.

The Commissioners discussed updating the Nelson County COVID-19 Response Guidelines for the Nelson County Courthouse and Highway Department that the Commissioners adopted in August 2020.

Moved by Commissioner Fougner and seconded by Commissioner Johnson to adopt the updated Nelson County COVID-19 Response Guidelines for the Nelson County Courthouse and Highway Department. On a roll call vote all members voted "Yes". Motion carried.

Motion was rescinded on updating the Nelson County COVID-19 Response Guidelines. The Commissioners discussed that they will leave it up to the Nelson County employees to review and update the guidelines for the Commissioners to review during the special meeting on April 9, 2021.

Moved by Commissioner Fougner and seconded by Commissioner Forde to pay all the bills as listed. All members voted "Yes". Motion carried.

There being no further business, moved by Commissioner Johnson to adjourn the meeting.

Meeting adjourned.

**Special Commissioners Meeting
April 9, 2021 - 9:45 A.M.**

The meeting was called to order by Chairman Nancy Marquart. Roll Call was taken and the following members were present: Commissioners Steve Forde, Cody Johnson and Don Fougner.

Also present was Seth Hamre.

Moved by Commissioner Johnson and seconded by Commissioner Forde to accept the special meeting agenda. All members voted "Yes". Motion carried.

Seth Hamre discussed that he received quotes from Newman Signs and 3D Specialties to replace the guardrails on Lundebry Bridge.

Moved by Commissioner Forde and seconded by Commissioner Fougner to accept the quote from Newman Signs to replace the guardrails on Lundebry Bridge. On a roll call vote all members voted "Yes". Motion carried.

Moved by Commissioner Johnson to adjourn the special meeting.

Meeting adjourned.

**Special Commissioners Meeting
April 9, 2021 - 10:00 A.M.**

The meeting was called to order by Chairman Nancy Marquart. Roll Call was taken and the following members were present: Commissioners Steve Forde, Cody Johnson and Don Fougner.

Also present were Seth Hamre, Angela Herda, Danielle Bjorlie, Thomas Trostad, Bryant Huso and Ron Miller.

Moved by Commissioner Fougner and seconded by Commissioner Johnson to accept the special meeting agenda. All members voted "Yes". Motion carried.

Angela Herda presented the updated Nelson County COVID-19 Response Guidelines that the head department employees put together for the courthouse.

Moved by Commissioner Forde and seconded by Commissioner Johnson to accept the updated Nelson County COVID-19 Response Guidelines for the Nelson County Courthouse. On a roll call vote all members voted "Yes". Motion carried.

The Commissioners discussed the Proclamation Fire Emergency & Burn Restrictions for Nelson County. Due to the dry conditions, the Commissioners decided to update the Proclamation Fire Emergency & Burn Restrictions to a Total Burn Ban throughout Nelson County until further notice.

Moved by Commissioner Fougner and seconded by Commissioner Forde to update the Proclamation to Fire Emergency & Total Burn Ban in Nelson County until further notice. On a roll call vote all members voted "Yes". Motion carried.

Moved by Commissioner Fougner to adjourn the special meeting.

Meeting adjourned.

**Special Commissioners Meeting
April 9, 2021 - 11:00 A.M.**

The meeting was called to order by Chairman Nancy Marquart. Roll Call was taken and the following members were present: Commissioners Steve Forde, Cody Johnson and Don Fougner.

Also present were Brittany Olson from Ihry Insurance Agency and Corey Olson from NDIRF (North Dakota Insurance Reserve Fund).

Moved by Commissioner Johnson and seconded by Commissioner Forde to accept the special meeting agenda. All members voted "Yes". Motion carried.

Corey Olson discussed the property survey that was done on all the county buildings in December 2020. Corey discussed that some of the county buildings are under insured and recommended on insuring the buildings at the suggested insured value.

Auditor Wigen will work with Brittany at Ihry Insurance and Corey at NDIRF on getting the updated value amounts and premiums to present to the Commissioners during the May Commissioner meeting.

Moved by Commissioner Johnson to adjourn the special meeting.

Meeting adjourned.

Special Commissioners Meeting

April 14, 2021 - 9:00 A.M.

The meeting was called to order by Chairman Nancy Marquart. Roll Call was taken and the following members were present: Commissioners Cody Johnson and Maynard Loibl.

Present by phone conference were Commissioners Steve Forde, Don Fougner and Nancy Marquart.

Also present were Jayme Tenneson, Keith Olson and Angela Herda.

The Commissioners discussed the Proclamation Fire Emergency & Total Burn Ban that was put into effect on April 9, 2021. Due to moisture that Nelson County received, the Commissioners reviewed the burn ban and decided to change the Proclamation to Fire Emergency & Burn Restrictions throughout Nelson County. This bans burning on all Very High, Extremely High and Red Flag days, which can be found on the ND Fire Danger Rating Map at www.NDResponse.gov under Wildland Fire. The Commissioners also request that any control burns, which are permitted on Low, Medium and High days in Nelson County, to contact the Law Enforcement Center at 701-662-0700.

Moved by Commissioner Johnson and seconded by Commissioner Forde to accept the updated Proclamation Fire Emergency & Burn Restrictions until further notice. All members voted "Yes". Motion carried.

Moved by Commissioner Fougner to adjourn the special meeting.

Meeting adjourned.

Jenny Wigen
Nelson County Auditor

Nancy Marquart, Chairman
Nelson County Commissioners

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