

April 7, 2020
10:00 A.M.

Due to the COVID-19 pandemic the April Commissioner meeting was held by phone conference.

The meeting was called to order by Chairman Ellertson. Roll Call was taken and the following members were present by phone conference: Commissioners Marquart, Klefstad, Fougner and Loibl.

Also present by phone conference were Jayme Tenneson, Seth Hamre, Paul Bjornson

Additions were added to the agenda regarding Veterans Service Agreement, Marco copier lease, and Final Project Certification CR27.

Moved by Commissioner Marquart and seconded by Commissioner Klefstad to approve the minutes of the March 4, 2020 meeting. All members voted "Yes". Motion carried.

Paul Bjornson presented the Final Project Certification (HB1176 Project) on CR27 to the Commissioners.

Moved by Commissioner Klefstad and seconded by Commissioner Fougner to sign the Final Project Certification on CR27. All members voted "Yes". Motion carried.

Paul discussed with the Commissioners about change order #1 on the Galde Bridge project in the amount of \$280.00 for removal of obstruction.

Moved by Commissioner Loibl and seconded by Commissioner Marquart to accept and sign change order #1 in the amount of \$280.00 for the Galde Bridge project. All members voted "Yes". Motion carried.

Seth Hamre discussed the Highway Department's monthly invoices with the Commissioners.

Seth discussed that they Highway Department has been busy with replacing and clearing culverts throughout the County. He also discussed that he has been busy working on FEMA work.

At 10:30 A.M. culvert bids were opened from True North Steele & ConTech Engineered Solutions.

Moved by Commissioner Klefstad and seconded by Commissioner Loibl to accept all culvert bids. All members voted "Yes". Motion carried.

At 10:45 A.M. gravel bids were opened from Don Dvorak Gravel, Soper Construction, Close Construction, Johnson Excavating, and Gowan Constuction.

Moved by Commissioner Fougner and seconded by Commissioner Loibl to accept all gravel bids. All members voted "Yes". Motion carried.

Jenny Wigen discussed with the Commissioners about the Nelson County 2020 Primary Election Resolution. The resolution states that Nelson County will be VOTE BY MAIL only and there will be no polling locations open in Nelson County for the Primary Election on June 9, 2020.

Moved by Commissioner Fougner and seconded by Commissioner Klefstad to sign the Nelson County 2020 Primary Election Resolution. All members voted "Yes". Motion carried.

Jenny Wigen discussed with the Commissioners that the courthouse's copier lease with Marco will be expiring in July. Jenny discussed that she received a quote from Marco on a new copier lease for the next five years. She also discussed that the monthly payments on a new copier will be less than what the county is paying on the old copier lease.

Moved by Commissioner Loibl and seconded by Commissioner Fougner to accept the new copier lease with Marco. All members voted "Yes". Motion carried.

Moved by Commissioner Marquart and seconded by Commissioner Klefstad to sign the Veterans Service Agreement with Ramsey County. All members voted "Yes". Motion carried.

Jenny Wigen discussed the County's monthly invoices with the Commissioners.

There were no public comments.

Keith Olson joined the meeting.

Keith Olson presented the calls of service. There were 103 calls for the month of March. Keith also discussed that Ohnstad Electric will be installing lights in the new county building located here in Lakota.

Angela Herda, Mary Langley, Michelle Linstad, Lori Schuh, Robyn Ward, Kristi Matejcek, and Erin Fossen joined the meeting. Julie Ferry joined the meeting by phone conference.

Julie Ferry gave an update on the COVID-19 pandemic. She also discussed with the board that she is working with Nelson & Griggs County Emergency Managers regarding the COVID-19 pandemic.

Angela Herda discussed that she updated the Nelson County Emergency Operation Plan. She also discussed that the Commissioners need to adopt the COVID-19 pandemic to the Nelson County Emergency Operation Plan.

Moved by Commissioner Klefstad and seconded by Commissioner Fougner to adopt the COVID-19 pandemic to the Nelson County Emergency Operation Plan. All members voted "Yes". Motion carried.

Moved by Commissioner Loibl and seconded by Commissioner Klefstad to declare an emergency for Nelson County due to the COVID-19 pandemic. All members voted "Yes". Motion carried.

Moved by Commissioner Marquart and seconded by Commissioner Klefstad to extend the closure of the courthouse to the public because of the COVID-19 pandemic till the May Commissioner meeting. All members voted "Yes". Motion carried.

Moved by Commissioner Fougner and seconded by Commissioner Loibl to pay all the bills as listed. All members voted "Yes". Motion carried.

There being no further business, moved by Commissioner Klefstad and seconded by Commissioner Marquart to adjourn the meeting.

Jenny Wigen
Nelson County Auditor

Bruce Ellertson, Chairman
Nelson County Commissioners

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