

SHELTER IN PLACE PRE-PLANNING

It is important that you have a plan for your home or business for sheltering-in-place. Some key steps in this plan are:

- Know what doors and windows are likely to be open and assign someone to check and close them.
- Know where the manual vents are and how to close them.
- Know where forced air heating or cooling control and power exhaust vents are and how to turn them off.
- Know what room you will go to and how to seal it.
- Have a radio. One that is battery operated in the room you've identified.
- Know your local news station(s).

Shelter-In-Place Kit

You should gather these items together in a box and have ready for any emergency:

- Plastic for windows
- Duct tape
- Towel for under door
- Drinking water & snacks
- Radio and flashlight
- Extra batteries
- First Aid Kit

Check list Shelter-In-Place

- Go indoors.
- Close windows and doors.
- Turn off ventilation systems.
- Go to an inside room.
- Turn on radio for more info.

Do you own a NOAA Weather Radio?

Besides severe weather information, hazardous material spill information can be heard 24 hours a day on a weather radio.

For further information contact your local fire department or contact:

Sharon Young
**Nelson County Emergency
Management Office**
210 B Ave W Suite 302
Lakota, ND 58344-7410
Phone: 701-247-2472
Fax: 701-247-2943
Email: syoung@nd.gov

Shelter In Place

EMERGENCY
INSTRUCTIONS FROM

YOUR
LOCAL EMERGENCY
RESPONDERS
AND YOUR
LOCAL EMERGENCY
PLANNING COMMITTEE
(LEPC)



There may be a time when an emergency takes place in your community due to an airborne chemical release. The outside air quality may be affected to the point that it isn't safe to be outside or to evacuate. In a case like this it is usually safer to shelter-in-place until wind disperses and moves the chemical away.

NOTIFICATION

If there is an emergency that is a risk to the public, your local officials will notify you by radio, TV, or telephone. The sirens may be activated. If you hear the sirens, immediately go inside and tune to a local TV or radio station.

If you are told there has been a dangerous chemical release, most often there is not enough time for evacuation. The safest immediate action is to shelter-in-place while listening for further instructions.

There may be times when there has been no notice but you still need to take action. Take immediate action if you:

- ◆ Hear a strange sound like an explosion.
- ◆ See a vapor cloud.
- ◆ Smell a strange odor.

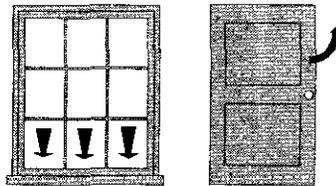
- ◆ Feel nauseous or have burning eyes.

SHELTER-IN-PLACE MEANS:

1. Move inside a building



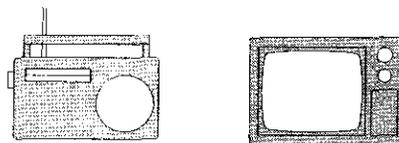
2. Close all windows and doors



3. Turn off all ventilation systems (Includes heating and AC)



4. Listen to your local radio or TV



In a structure:

Shut all windows, doors, chimney or fire place vents. This includes everything that can quickly and easily be closed to prevent the chemical from entering.

Turn off forced air heating or cooling systems. Turn off exhaust fans.

Go into a room, preferably one with no or few windows. Higher floors are better. If the incident becomes a prolonged event sealing all doors, windows, vents, etc. with plastic and tape may become necessary. Also, the use of damp towels under doors will help to better seal the room.

Continue to listen to the radio or TV on a local news station. You will be given further instructions on what to do to include possibly evacuating.

You will be notified when the emergency is over. (Always have a battery-powered radio in case the power is off.)

If in a vehicle:

Close all windows and shut all manual vents. Turn off the ventilation system. Turn on the radio for emergency information.